

# Find Support Staff Through Support Worker Central

A province-wide job board that helps people with disabilities and their families find support staff.



This toolkit is for anyone interested in hiring support staff and wants to learn more about Support Worker Central. Support Worker Central is for individuals and families who hire their own staff. At this time, Support Worker Central does not allow agencies to use the job board.

## What is Support Worker Central?

Support Worker Central is a free, province-wide job board that connects people with disabilities with support staff. The job board enables people with disabilities and their families to hire their own support staff, while providing job opportunities for people, with or without experience, looking to support someone with a disability.

## Who may benefit from hiring a support worker:

- Individuals with disabilities who hire their own support staff.
- Families/Support Systems who hire support staff for a loved one with a disability.

## How to find a support worker:



## Frequently asked questions:

### 1. Who created Support Worker Central?

Support Worker Central is funded by the province of British Columbia and managed by the Family Support Institute of BC and Vela Canada.

### 2. Is there a cost to use Support Worker Central?

No. Thanks to our funders, the Province of British Columbia, Support Worker Central is free to use.

### 3. How do I write a job description?

[How to Write a Detailed Job Description](#) - Support Worker Central

### 4. What to pay my staff?

[What to Pay Your Staff](#) - Support Worker Central

### 5. How do I message job seekers?

If you see a job seeker that you want to contact, please click the “message” button located under the job seeker’s profile picture.

### 6. How does a job seeker apply for a job?

Job seekers must send the person hiring a message through Support Worker Central expressing interest in the position. To apply, there is a “message to apply for this job” located at the top of the job posting. Once the message is sent, it is up to the person hiring to instruct the job seeker on how to apply for the job (it is recommended to have the job seeker send their resume to a personal email address). Job seekers cannot upload their resumes to Support Worker Central.

### 7. Can job seekers upload their resume to Support Worker Central?

No. Job seekers cannot upload their resumes to Support Worker Central.

### 8. How do I become an employer?

There are resources listed on the Support Worker Central website, Resources - [Families/Individuals - Support Worker Central](#). You can also contact [Vela Canada](#) for more information on becoming an employer.

### 9. Does Support Worker Central screen support workers?

Support Worker Central is a user-based job board and does not screen or interview support workers. It is imperative that screening and interviewing is done by the person(s) hiring.

### 10. Is Support Worker Central across British Columbia?

Yes, Support Worker Central is available across British Columbia.

### 11. How do job seekers learn about Support Worker Central?

We have a large marketing campaign that helps promote Support Worker Central to potential job seekers.

### 12. Can I post a job as well as look for work?

Yes, after you create your account as an individual/family, you can request access as a support worker. To request access, go to your dashboard and there will be a “request access” button.

### 13. Who do I contact if I have difficulties using the site?

If you are having difficulties using the site, please contact us at [support@supportworkercentral.ca](mailto:support@supportworkercentral.ca)



## Resources:

Support Worker Central has a resource section on the website: [Resources - Families/Individuals - Support Worker Central](#)

Individuals and families are required to follow all the provincial guidelines when hiring staff. The resources on the website help families understand how to hire staff, become an employer, follow all required documentation, and more.

## Vela Canada:

Vela Canada has resources on their website for [Microboards](#) and [Individualized Funding](#) recipients.

Vela also hosts online webinars that help individuals and families who are new to becoming an employer or people who want to stay up-to-date being an employer: [Events Supporting Microboards and Individualized Funding \(velacanada.org\)](#)

## Disclaimer:

Family Support BC, Vela Canada, and the Province of British Columbia are not responsible for any staffing issues or concerns. Support Worker Central is a job board created to help individuals with disabilities and their families find support staff. We do not hire or manage staff on your behalf. It is important that you do your due-diligence when screening and hiring staff.

## Watch and Learn

### [About Support Worker Central](#)

